



HINESVILLE
DOWNTOWN DEVELOPMENT AUTHORITY



Treasurer's Report (April)

BUDGET REVENUE REPORT
CITY OF HINESVILLE

Downtown Development Authority

17-May-24

HinesBudRev: Year (2024) Period (6)

Ledger ID	Ledger Description	BUDGET	MTD REV	YTD REV	REMAINING BAL	PERC COLL
(100) General Fund						
(000) Revenue						
-						
100-000-0000-00-30-1000	TRANSFER IN FROM CITY FUNDS	\$344,413.00	\$0.00	(\$77,707.83)	\$266,705.17	22.56%
100-000-0000-00-33-4111	CITY ENTITLEMENT FUNDS XFER	\$172,301.00	\$0.00	\$0.00	\$172,301.00	0.00%
100-000-0000-00-33-4120	HISTORIC PRESERVATION GRANT	\$15,000.00	\$0.00	\$0.00	\$15,000.00	0.00%
100-000-0000-00-36-1020	INTEREST INCOME	\$2,700.00	\$0.00	(\$3,472.05)	(\$772.05)	128.59%
100-000-0000-00-38-1020	LEASE / RENTAL INCOME	\$7,800.00	\$0.00	\$0.00	\$7,800.00	0.00%
100-000-0000-00-38-9910	COMMUNITY PROJECTS	\$7,000.00	\$0.00	\$0.00	\$7,000.00	0.00%
100-000-0000-00-38-9965	SP PROJ - SCARECROW STROLL	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
100-000-0000-00-38-9980	SPECIAL PROJ - FARMERS MARKET	\$10,000.00	(\$4,584.50)	(\$10,654.00)	(\$654.00)	106.54%
100-000-0000-00-38-9982	BRYANT COM - CONTRIB/DONATIONS	\$36,200.00	\$0.00	\$0.00	\$36,200.00	0.00%
100-000-0000-00-38-9983	BRYANT COMMONS FACILITY RENTAL	\$4,000.00	(\$440.00)	(\$3,705.00)	\$295.00	92.63%
100-000-0000-00-38-9985	PARK RENTALS/EVENTS	\$0.00	\$0.00	(\$150.00)	(\$150.00)	0.00%
100-000-0000-00-38-9990	OTHER EVENTS - GENERAL	\$4,000.00	(\$50.00)	(\$525.00)	\$3,475.00	13.13%
100-000-0000-00-38-9991	AZALEA ST CONTRIBUTION - COH	\$0.00	\$0.00	(\$596.22)	(\$596.22)	0.00%
100-000-0000-00-38-9992	SP PROJ - LUNCHTIME CONCERTS	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
100-000-0000-00-38-9997	OLD JAIL-SPECIAL PROJECTS	\$0.00	(\$33.50)	(\$497.00)	(\$497.00)	0.00%
100-000-0000-00-38-9999	MISC REVENUE TO RECLASS	\$0.00	\$0.00	(\$1,260.00)	(\$1,260.00)	0.00%
	Subtotal :	\$609,914.00	(\$5,108.00)	(\$98,567.10)	\$511,346.90	16.16%
	Subtotal (000) Revenue:	\$609,914.00	(\$5,108.00)	(\$98,567.10)	\$511,346.90	16.16%
	Subtotal (100) General Fund:	\$609,914.00	(\$5,108.00)	(\$98,567.10)	\$511,346.90	16.16%
	Total =====	\$609,914.00	(\$5,108.00)	(\$98,567.10)	\$511,346.90	16.16%

BUDGET EXPENDITURE REPORT

Downtown Development Authority

CITY OF HINESVILLE

17-May-24

HinesBudExp: Year (2024) Period (6)

Ledger ID	Ledger Description	BUDGET	MTD EXP	YTD EXP	REMAINING BAL	PERCENT SPENT
(100) General Fund						
(001) DDA Admin						
100-001-1000-00-51-1100	SALARY AND WAGES	\$169,195.00	\$0.00	\$47,032.49	\$122,162.51	27.80%
100-001-1000-00-51-2110	GROUP INSURANCE	\$19,472.00	\$0.00	\$4,724.28	\$14,747.72	24.26%
100-001-1000-00-51-2120	DISABILITY	\$1,145.00	\$0.00	\$267.36	\$877.64	23.35%
100-001-1000-00-51-2200	SOCIAL SECURITY	\$10,145.00	\$0.00	\$2,783.95	\$7,361.05	27.44%
100-001-1000-00-51-2300	MEDICARE	\$2,373.00	\$0.00	\$651.06	\$1,721.94	27.44%
100-001-1000-00-51-2400	RETIREMENT	\$16,787.00	\$0.00	\$1,190.93	\$15,596.07	7.09%
100-001-1000-00-51-2700	WORKERS COMP	\$482.00	\$0.00	\$265.94	\$216.06	55.17%
100-001-1000-00-52-1215	LEGAL FEES	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
100-001-1000-00-52-1225	ADVERTISING	\$2,950.00	\$0.00	\$237.50	\$2,712.50	8.05%
100-001-1000-00-52-1260	PROFESSIONAL SERVICES	\$30,000.00	\$0.00	\$3,940.00	\$26,060.00	13.13%
100-001-1000-00-52-2205	BUILDING MAINTENANCE	\$2,500.00	\$0.00	\$318.00	\$2,182.00	12.72%
100-001-1000-00-52-2206	VEHICLE REPAIRS AND MAINT	\$500.00	\$0.00	\$74.53	\$425.47	14.91%
100-001-1000-00-52-3200	COMMUNICATIONS	\$2,000.00	\$0.00	\$328.39	\$1,671.61	16.42%
100-001-1000-00-52-3300	UTILITIES	\$2,000.00	\$108.56	\$997.80	\$1,002.20	49.89%
100-001-1000-00-52-3500	TRAVEL	\$5,200.00	\$0.00	\$662.74	\$4,537.26	12.75%
100-001-1000-00-52-3600	ANNUAL DUES/LICENSES	\$1,090.00	\$0.00	\$70.00	\$1,020.00	6.42%
100-001-1000-00-52-3700	EDUCATION AND TRAINING	\$6,130.00	\$0.00	\$2,211.28	\$3,918.72	36.07%
100-001-1000-00-53-1101	OFFICE SUPPLIES	\$2,700.00	\$0.00	\$750.33	\$1,949.67	27.79%
100-001-1000-00-53-1103	DEPARTMENT OPERATING EXP	\$3,000.00	\$195.00	\$1,440.01	\$1,559.99	48.00%
100-001-1000-00-53-1107	BANK CHARGES	\$725.00	\$0.00	\$632.55	\$92.45	87.25%
100-001-1000-00-54-2400	COMPUTERS- HARDWARE	\$2,500.00	\$0.00	\$337.85	\$2,162.15	13.51%
100-001-1000-00-54-2405	WEBSITE MAINTENANCE	\$1,053.00	\$0.00	\$64.00	\$989.00	6.08%
100-001-1000-00-57-1165	FAÇADE GRANTS	\$14,000.00	\$1,579.79	\$1,579.79	\$12,420.21	11.28%
100-001-1000-00-57-1170	ENHANCED FAÇADE GRANT	\$0.00	\$0.00	\$9,862.00	(\$9,862.00)	0.00%
100-001-1000-00-57-2510	BRADWELL PARK	\$621.00	\$0.00	\$0.00	\$621.00	0.00%
100-001-1000-00-57-2600	PROMOTIONAL	\$17,500.00	\$1,425.00	\$13,988.09	\$3,511.91	79.93%
100-001-1000-00-57-2605	PROMO - BRYANT COMMONS	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
100-001-1000-00-57-2615	PROMO - FARMERS MARKET	\$10,000.00	\$175.00	\$2,675.00	\$7,325.00	26.75%
100-001-1000-00-57-2625	COMMUNITY PROJECTS	\$7,000.00	\$0.00	\$0.00	\$7,000.00	0.00%
100-001-1535-00-54-2400	COMPUTER SOFTWARE/UPDATES	\$1,495.00	\$0.00	\$0.00	\$1,495.00	0.00%
	Subtotal (001) DDA Admin:	\$337,063.00	\$3,483.35	\$97,085.87	\$239,977.13	28.80%
(021) Phase I Azalea Street						
100-021-7320-01-54-1408	UTILITY SERVICE	\$1,200.00	\$89.44	\$452.02	\$747.98	37.67%
	Subtotal (021) Phase I Azalea Street:	\$1,200.00	\$89.44	\$452.02	\$747.98	37.67%
(023) Phase III Azalea Street						
100-023-7330-03-57-3010	AFFORDABLE HOUSING	\$172,301.00	\$0.00	\$4,500.00	\$167,801.00	2.61%

BUDGET EXPENDITURE REPORT

Downtown Development Authority

CITY OF HINESVILLE


17-May-24

HinesBudExp: Year (2024) Period (6)

Ledger ID	Ledger Description	BUDGET	MTD EXP	YTD EXP	REMAINING BAL	PERCENT SPENT
Subtotal (023) Phase III Azalea Street:		\$172,301.00	\$0.00	\$4,500.00	\$167,801.00	2.61%
(060) Bryant Commons						
100-060-1000-00-52-1260	PROFESSIONAL SERVICES	\$2,400.00	\$0.00	\$950.00	\$1,450.00	39.58%
100-060-1000-00-52-2100	CONTRACTED MAINTENANCE SERV	\$2,400.00	\$0.00	\$0.00	\$2,400.00	0.00%
100-060-1000-00-52-2110	GROUNDS MAINTENANCE	\$8,500.00	\$0.00	\$617.72	\$7,882.28	7.27%
100-060-1000-00-52-2205	BUILDING MAINTENANCE	\$750.00	\$0.00	\$0.00	\$750.00	0.00%
100-060-1000-00-52-2209	BC POND MAINTENANCE	\$10,000.00	\$565.00	\$3,390.00	\$6,610.00	33.90%
100-060-1000-00-52-3300	UTILITIES	\$2,000.00	\$240.93	\$1,019.00	\$981.00	50.95%
100-060-1000-00-53-1103	DEPARTMENT OPERATING	\$1,500.00	\$331.80	\$1,742.64	(\$242.64)	116.18%
100-060-1000-00-54-1100	BRYANT COMMONS CAPITAL EXP	\$49,800.00	\$0.00	\$1,657.99	\$48,142.01	3.33%
Subtotal (060) Bryant Commons:		\$77,350.00	\$1,137.73	\$9,377.35	\$67,972.65	12.12%
(065) Historic Preservation						
100-065-1000-00-52-3500	TRAVEL	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
100-065-1000-00-52-3700	TRAINING/EDUCATION	\$1,700.00	\$0.00	\$0.00	\$1,700.00	0.00%
100-065-1000-00-53-1103	DEPT OPERATING EXPENSE	\$2,000.00	\$349.50	\$720.45	\$1,279.55	36.02%
100-065-1000-00-57-2500	SPECIAL PROJECT	\$18,000.00	\$0.00	\$0.00	\$18,000.00	0.00%
Subtotal (065) Historic Preservation:		\$22,000.00	\$349.50	\$720.45	\$21,279.55	3.27%
Subtotal (100) General Fund:		\$609,914.00	\$5,060.02	\$112,135.69	\$497,778.31	18.39%
Total =====		\$609,914.00	\$5,060.02	\$112,135.69	\$497,778.31	18.39%



HINESVILLE
DOWNTOWN DEVELOPMENT AUTHORITY



Secretary's Report



HINESVILLE
DOWNTOWN DEVELOPMENT AUTHORITY



Action Items



MATCHING GRANT PROGRAM FAÇADE APPLICATION

Applicant Name:	Tree Properties, Inc.
Business Name:	Tree Properties, Inc.
Property Address:	101-B N. Main St.
Telephone and Email:	mpike@tpinc.org 912-368-6067

- Type of Façade Improvement Planned (note all that apply):
- SIGNAGE & LIGHTING:** Removal New Altered Repaired
- Sign: Provide a color rendering of the design chosen with the dimensions listed.
- Indicate how & where the sign will be hung on the building and how the architectural style of the building will be complemented.
- Lighting: Provide images of fixture(s) with style & color and how the architectural style of the building will be complemented.
- PAINT:** Approximate square feet of area: _____
- Provide samples of the colors chosen. Define the primary and accent color(s).
- Indicate where each color will be used and how the architectural style of the building will be enhanced.
- Submit at least one written estimate from painter of your choice.

AWNINGS: Approximate square feet of area: see attached proposal

Provide information about color, style, and size of selected awning.

Indicate where on the building the awning will be placed, how this will highlight the architectural style, and how it will improve the functionality of the space.

MAJOR FAÇADE ALTERATION:

Structural Alteration: _____

Provide a rendering of major changes including paint, siding, doors, windows, and awning colors where applicable.

Submit a written estimate from at least one contractor, including the project timeline and anticipated start date.



MATCHING GRANT PROGRAM FAÇADE APPLICATION CONTD

- SIDEWALK FRONTAGE, PATIO(S) & OTHER OUTDOOR SPACES:**
- Approximate square feet of area: _____
- Provide a rendering of the space with color, design element, and the dimensions listed.
- Space must comply with the Americans with Disabilities Act, ADA (at least 36" pathways through or around the space).
- Indicate how this will highlight the architectural style of the building and how it will improve the functionality of the space.
- Note how this change will invite customers to your business and how many customers can utilize the space at one time.

- ALL PROJECTS PROPOSED:**
- Submit a budget showing contributions (monetary and in-kind) from all partners in the project.
- Submit documentation indicating design and size comply with City codes.
- Submit at least one written estimate for materials and/or labor.
- To be eligible, tenants need to provide a notarized Authorization for Work from the property owner.
- Submit signed Matching Grant Program for Façades Release and Harmless Agreement (included in this literature).
- Submit a copy of your current Occupational License and Certificate of Use, if applicable.

OTHER WORK: (explain) _____

Total Cost of Project: \$ 19,260.00

Amount Requested (Not to exceed \$3,500.00): \$ 3,500.00

I hereby submit the attached plans, current photos, and specifications/color samples for the proposed project, and understand that these must be approved. No work should begin until I have received written approval. I further understand that the project must be completed within six (6) months and these grant monies will not be paid until the project is complete. I agree to leave the completed project in its approved design and colors for a period of five (5) years from the date of completion.

Property Owner Signature _____ Date _____

Business Owner Signature _____ Date _____



MATCHING GRANT PROGRAM FOR FAÇADES RELEASE AND HOLD HARMLESS AGREEMENT

Release executed on the 1 day of May, 2024

by Tree Properties, Inc.
(Property Owner/Tenant/Releasee)

of 101-B North Main St., Hinesville, GA 31313.
(Street Address)

In consideration of being granted monies for restoration, modifications, signage, or other physical changes to the property located at the above address, the Releasee(s) understands that they are solely responsible for providing their contractors, and assure that those contractors are fully insured and licensed and have obtained all necessary permits by City regulations. The Releasee(s) waives, releases, discharges, and covenants not to sue the Hinesville Downtown Development Authority for loss or damage, and claims or damages therefore, on account of any work that has been performed in accordance with City or State guidelines.

The Releasee(s) agrees that this release, waiver, and indemnity agreement is intended to be as broad and inclusive as permitted by the laws of the State of Georgia and that if any portion of the agreement is held invalid, it is agreed that the balance shall, notwithstanding, continue in full legal force and effect.

The Releasee(s) further states that it has carefully read the above release and knows the contents of the release and signs this release as its own free act.

Releasee(s) obligations and duties hereunder shall in no manner be limited or restricted by the maintaining of any insurance coverage related to the above-referenced event.

This release contains the entire agreement between the parties to this agreement and the terms of this release are contractual and not a mere recital.

Dated this 1 day of May, 2024

WA Fred Gassaway Jr
Property Owner Signature

Angela J. P. K.
Witness

WA Fred Gassaway Jr
Please Print Name

Tenant Signature (if applicable)

Please Print Name

Witness



COASTAL CANVAS

PRODUCTS
1674 Chatham Pkwy
Savannah, GA 31405
912-236-2416
www.coastalcanvas.com

PROPOSAL

231351-02

Date: 12/28/2023

Expires: 01/27/2024

Drawing Numbers:

Project: Tree Prperties
101 B North Main Street
Hinesville, GA 31313

Client:

Contact: Fred Gassaway 912-312-0950

We are proud to manufacture and install the world's best outdoor architectural products including Awnings / Canopies / Screens / Storm Protection / Flag Poles / Umbrellas / Shade Sails / Custom Metal and Sewn products Including in-house powder coating. Please visit our website for comprehensive information about our wide range of products and capabilities @ www.coastalcanvas.com Thank you for considering the following proposal:

Project Description:	Item Total:
4: Awning Recovers with the following description:	\$19,260.00

Awning 1

Size: Width: 18' Projection: 60" Drop: 60" Valance: 12"

Remove and reinstall frame (no)

Cover: Fabric (Brand: Tempotest) (Color #T24) (Color Description: Black) Valance (Size: 12")
(Pattern: 8788) Hem

Awning 2

Size: Width: 18' 1" Projection: 60" Drop: 60" Valance: 12"

Remove and reinstall frame (no)

Cover: Fabric (Brand: Tempotest) (Color #T24) (Color Description: Black) Valance (Size: 12")
(Pattern: 8788) Hem

Awning 3 & 4

Size: Width: 18' 6" Projection: 60" Drop: 60" Valance: 12"

Remove and reinstall frame (no)

Cover: Fabric (Brand: Tempotest) (Color #T24) (Color Description: Black) Valance (Size: 12")
(Pattern: 8788) Hem

Location: all awnings on front of building

Permit / Approvals: Encroachment Permit / Sidewalk closure / Historic Approval (Not included)

Installation: All of the necessary labor, tools, and safety equipment to perform the

Salesperson: Brian Hunter

Buyer Wab Seller _____



COASTAL CANVAS

PRODUCTS
1674 Chatham Pkwy
Savannah, GA 31405
912-236-2416
www.coastalcanvas.com

PROPOSAL

231351-02

Date: 12/28/2023

Expires: 01/27/2024

Drawing Numbers:

Project: Tree Prperties
101 B North Main Street
Hinesville, GA 31313

Client:

Contact: Fred Gassaway 912-312-0950

Installation of the above product.

2: New Awning Replacements with the following description:

Frame: (Aluminum)

Size: Width: 10' 10" Projection: 60" Drop: 60" Valance: 12"

Cover: Fabric (Brand: Tempotest) (Color #T24) (Color Description: Black) Valance (Pattern: 8788) (Hem)

Building Permit / Encroachment Permit / Sidewalk closure / Historic Approval (Not included)

Powder Coated: No / Color:

Installation: All of the necessary labor, tools, and safety equipment to perform the Installation of the above product.

Location: Back of Building

Deposit Rate: 50%

Deposit: \$9,630.00

Subtotal: \$19,260.00

Total: \$19,260.00

A Proposal in excess of \$2,000 will not be binding on CCP until signed by an executive officer. CCP Officer _____
We propose hereby to furnish material and labor as described above.

****Permit Fees, Engineering Calculations, and/or Applicable Government Fees are Additional if required****

Additional Work: Coastal Canvas Products does not perform any electrical work. CCP does not replace paver's or any flooring materials. CCP can coordinate these services at a fee of cost + 20%.

All purchases are custom products ("Custom Products") and are non-cancelable at all times, such that the Client shall be obligated to pay the entire amount

Salesperson: Brian Hunter

Buyer Wab Seller _____



MATCHING GRANT PROGRAM FAÇADE APPLICATION

Applicant Name: Brianne Felton

Business Name: The Felton Group Real Estate Services

Property Address: 118 S. Commerce Street Hinesville, GA 31316

Telephone and Email: (912) 332-7000 transactions@thefeltongroup.net

Type of Façade Improvement Planned (note all that apply):

- SIGNAGE & LIGHTING:** Removal New Altered Repaired listed.
- Sign: Provide a color rendering of the design chosen with the dimensions listed.
- Indicate how & where the sign will be hung on the building and how the architectural style of the building will be complemented.
- Lighting: Provide images of fixture(s) with style & color and how the architectural style of the building will be complemented.

PAINT: Approximate square feet of area:

- Provide samples of the colors chosen. Define the primary and accent color(s).
- Indicate where each color will be used and how the architectural style of the building will be enhanced.
- Submit at least one written estimate from painter of your choice.

AWNINGS: Approximate square feet of area:

- Provide information about color, style, and size of selected awning.
- Indicate where on the building the awning will be placed, how this will highlight the architectural style, and how it will improve the functionality of the space.

MAJOR FAÇADE ALTERATION:

- Structural Alteration: _____
- Provide a rendering of major changes including paint, siding, doors, windows, and awning colors where applicable.
- Submit a written estimate from at least one contractor, including the project timeline and anticipated start date.



MATCHING GRANT PROGRAM FAÇADE APPLICATION CONT'D

SIDEWALK FRONTAGE, PATIO(S) & OTHER OUTDOOR SPACES:

Approximate square feet of area: _____

- Provide a rendering of the space with color, design element, and the dimensions listed.
- Space must comply with the Americans with Disabilities Act, ADA (at least 36" pathways through or around the space).
- Indicate how this will highlight the architectural style of the building and how it will improve the functionality of the space.
- Note how this change will invite customers to your business and how many customers can utilize the space at one time.

ALL PROJECTS PROPOSED:

- Submit a budget showing contributions (monetary and in-kind) from all partners in the project.
- Submit documentation indicating design and size comply with City codes.
- Submit at least one written estimate for materials and/or labor.
- To be eligible, tenants need to provide a notarized Authorization for Work from the property owner.
- Submit signed Matching Grant Program for Façades Release and Hold Harmless Agreement (included in this literature).
- Submit a copy of your current Occupational License and Certificate of Use, if applicable.

OTHER WORK: (explain) _____

Total Cost of Project: _____

Amount Requested (Not to exceed \$3,500.00): _____

I hereby submit the attached plans, current photos, and specifications/color samples for the proposed project, and understand that these must be approved. No work should begin until I have received written approval. I further understand that the project must be completed within six (6) months and those grant monies will not be paid until the project is complete. I agree to leave the completed project in its approved design and colors for a period of five (5) years from the date of completion.

Property Owner Signature _____ Date _____

Business Owner Signature _____ Date _____



MATCHING GRANT PROGRAM FOR FAÇADES RELEASE AND HOLD HARMLESS AGREEMENT

Release executed on the 16 day of May, 2024

by Josh Wheeler (Property Owner/Tenant/Releaser)

of 118 S. Commerce Street (Street Address) Hinesville, GA 31313.

In consideration of being granted monies for restoration, modifications, signage, or other physical changes to the property located at the above address, the Releasor(s) understands that they are solely responsible for providing their contractors, and assure that those contractors are fully insured and licensed and have obtained all necessary permits by City regulations. The Releasor(s) waives, releases, discharges, and covenants not to sue the Hinesville Downtown Development Authority for loss or damage, and claims or damages therefore, on account of any work that has been performed in accordance with City or State guidelines.

Releasor(s) agrees that this release, waiver, and indemnity agreement is intended to be as broad and inclusive as permitted by the laws of the State of Georgia and that if any portion of the agreement is held invalid, it is agreed that the balance shall, notwithstanding, continue in full legal force and effect.

Releasor(s) further states that it has carefully read the above release and knows the contents of the release and signs this release as its own free act.

Releasor(s) obligations and duties hereunder shall in no manner be limited or restricted by the maintaining of any insurance coverage related to the above-referenced event.

This release contains the entire agreement between the parties to this agreement and the terms of this release are contractual and not a mere recital.

Dated this _____ day of _____, 20____

Josh Wheeler (Property Owner Signature) _____ Witness _____

Josh Wheeler (Please Print Name)

Brianne Felton (Tenant Signature (if applicable)) _____ Witness _____

Brianne Felton (Please Print Name)

* Replacing wind-damaged awning w/ replica of previous solid black canvas.

JERRY'S AUTO UPHOLSTERY

9034 Hwy. 301 South
STATESBORO, GEORGIA 30458
681-1138

Customer's Order No. _____ Date 5-08-24
Name The Felton Group
Address 116 South Commence St. Hinesville, Ga

SOLD BY _____ CASH _____ C.O.D. _____ CHARGE _____ ON ACCT. _____ PHONE _____ MORE NETS _____ PAID OUT _____

QUAN.	DESCRIPTION	PRICE	AMOUNT
	Reupholster Awning Black Sunbrella, 22' wide by 4' projection by 3' 2" tall	2200. ⁰⁰	
	LABOR	1400. ⁰⁰	
	MATERIAL	800. ⁰⁰	
	TAX	64. ⁰⁰	
		<u>2,264.⁰⁰</u>	

ALL claims and returned goods MUST be accompanied by this bill.

31174

Received By _____

TAX 64.⁰⁰
TOTAL 2,264.⁰⁰

Thank You



MATCHING GRANT PROGRAM FAÇADE APPLICATION

Applicant Name:	Daphne Braxton
Business Name:	Elegantly Designed Beauty Salon
Property Address:	315 S. Welborn St Suite B
Telephone and Email:	(912) 492-5010

Type of Façade Improvement Planned (note all that apply):

- SIGNAGE & LIGHTING:** Removal New Altered Repaired
- Sign: Provide a color rendering of the design chosen with the dimensions listed. *Decals on door. See attached.*
- Indicate how & where the sign will be hung on the building and how the architectural style of the building will be complemented.
- Lighting: Provide images of fixture(s) with style & color and how the architectural style of the building will be complemented.

PAINT: Approximate square feet of area:

- Provide samples of the colors chosen. Define the primary and accent color(s).
- Indicate where each color will be used and how the architectural style of the building will be enhanced.
- Submit at least one written estimate from painter of your choice.

AWNINGS: Approximate square feet of area:

- Provide information about color, style, and size of selected awning.
- Indicate where on the building the awning will be placed, how this will highlight the architectural style, and how it will improve the functionality of the space.

MAJOR FAÇADE ALTERATION:

- Structural Alteration:
- Provide a rendering of major changes including paint, siding, doors, windows, and awning colors where applicable.
- Submit a written estimate from at least one contractor, including the project timeline and anticipated start date.

Received 2/20/24



MATCHING GRANT PROGRAM FAÇADE APPLICATION CONTD

SIDEWALK FRONTAGE, PATIO(S) & OTHER OUTDOOR SPACES:

Approximate square feet of area: 1200-1300

- Provide a rendering of the space with color, design element, and the dimensions listed.
- Space must comply with the Americans with Disabilities Act, ADA (at least 36" pathways through or around the space).
- Indicate how this will highlight the architectural style of the building and how it will improve the functionality of the space.
- Note how this change will invite customers to your business and how many customers can utilize the space at one time.

ALL PROJECTS PROPOSED:

- Submit a budget showing contributions (monetary and in-kind) from all partners in the project.
- Submit documentation indicating design and size comply with City codes.
- Submit at least one written estimate for materials and/or labor.
- To be eligible, tenants need to provide a notarized Authorization for Work from the property owner.
- Submit signed Matching Grant Program for Façades Release and Hold Harmless Agreement (included in this literature).
- Submit a copy of your current Occupational License and Certificate of Use, if applicable. \$3,129.00 \$120.00

OTHER WORK: (explain) Backflow preventor & fencing

Total Cost of Project: \$ 37,344.00

Amount Requested (Not to exceed \$3,500.00): \$ 1,867.40

I hereby submit the attached plans, current photos, and specifications/color samples for the proposed project, and understand that these must be approved. No work should begin until I have received written approval. I further understand that the project must be completed within six (6) months and those grant monies will not be paid until the project is complete. I agree to leave the completed project in its approved design and colors for a period of five (5) years from the date of completion.

Property Owner Signature

Daphne Braxton

Business Owner Signature

Date

May 21, 2024

Date



MATCHING GRANT PROGRAM FOR FAÇADES RELEASE AND HOLD HARMLESS AGREEMENT

Release executed on the 21 day of May, 2024

by Daphne Braxton

(Property Owner (Tenant/Releaser))

of 315 S. Welborn St, Hinesville, GA 31313.

In consideration of being granted monies for restoration, modifications, signage, or other physical changes to the property located at the above address, the Releaser(s) understands that they are solely responsible for providing their contractors, and assure that those contractors are fully insured and licensed and have obtained all necessary permits by City regulations. The Releaser(s) waives, releases, discharges, and covenants not to sue the Hinesville Downtown Development Authority for loss or damage, and claims or damages therefor, on account of any work that has been performed in accordance with City or State guidelines.

Releaser(s) agrees that this release, waiver, and indemnity agreement is intended to be as broad and inclusive as permitted by the laws of the State of Georgia and that if any portion of the agreement is held invalid, it is agreed that the balance shall, notwithstanding, continue in full legal force and effect.

Releaser(s) further states that it has carefully read the above release and knows the contents of the release and signs this release as its own free act.

Releaser(s) obligations and duties hereunder shall in no manner be limited or restricted by the maintaining of any insurance coverage related to the above-referenced event. This release contains the entire agreement between the parties to this agreement and the terms of this release are contractual and not a mere recital.

Dated this 20 day of May, 2024

Property Owner Signature

Witness

Please Print Name

Daphne L. Braxton

Tenant Signature (if applicable)

Witness

Witness

Daphne Braxton

Please Print Name



Estimate

#3892

1/19/2024

Prepared For:

Daphne Braxton

Prepared By:

Greg Hewitt
Wrap-it Signs II
155 Dunlevie Rd
Suite B
Allenhurst, GA 31301

Phone: 9124925010

Fax:

Alt. Phone:

E-Mail: dbraxton9195@gmail.com

Phone: 9128769727

Fax:

Alt. Phone:

E-Mail: wrapitsigns@gmail.com

Description:

This Job's due date: 1/29/2024

Quantity	Description	Each	Total	Taxable
2	Perforated vinyl installed on doors	225.00	\$450.00	✓
		Subtotal	\$450.00	
		2020	\$36.00	
		Total Due	\$486.00	

Terms:

This estimate good for 30 days. 50% due on signing, balance due on completion.

315B



Hello, these are your estimates

Location: 315 S Welborn Street, #B, Hinesville, GA, 31313

JOB ID
33532796

Install RPZ

New Drain + Water Lines

Your Price

\$2,250.00

Your Price

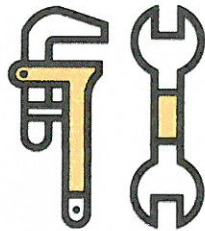
\$878.80

Accept Estimate

View

Summary

This estimate is to install a 3/4 RPZ on the customer's main water supply. PlumbPro is not responsible for any cosmetic repairs or replacements. This includes but is not limited to: concrete, tile, landscaping, sheetrock, etc. This is only an estimate. Should any unforeseen circumstances...



CPR-0.00.0000

Your Price

\$2,250.00

Specialized Plumbing repair includes special order parts, equipment, or additional labor to complete.

Subtotal

\$2,250.00

Tax

\$0.00

Total

\$2,250.00

Labor

Accept Estimate

>

View

Accept Estimate

Summary

This estimate is to install new drain and water supply lines for the beauty sink. We will need to run a new drain to the wall and rebuild the stack with the lavatory drain and tie it in. PlumbPro is not responsible for any cosmetic repairs or replacements. This includes but is not limited to: drywall, sheetrock, tile, flooring, etc. This is only an estimate. Should any unforeseen circumstances arise, the pricing will be discussed and adjusted accordingly.



DPR-120(Qty: 2)

Your Price

\$768.62

Repair exposed 2" drain line up to 5'



WPR-176(Qty: 2)

Your Price

\$110.18

Replace PEX local shutoff valve.

Subtotal	\$878.80
Tax	\$0.00
Total	\$878.80

parts

Accept Estimate



No Dig Fence 3-ft H x 3.5-ft W White Vinyl Picket Fence Panel

Item: #2888989 | Model: #820392S

Quantity 3 = \$120⁰⁰





HINESVILLE
DOWNTOWN DEVELOPMENT AUTHORITY



HDDA Program Reports and Updates

Main Street Report - April 2024



	January	February	March	April	May	June	July	August	September	October	November	December	
Did you have a board mtg. this month?	YES	YES	YES	YES									
Did you or any board members participate in training?	YES	YES	YES	YES									
Program income	\$705	\$1,920	\$22,460	\$5,108.00									\$30,193
Program expenses	\$5,931	\$6,538	\$3,137	\$4,971.00									\$20,577
Downtown events	46	47	56	55									\$204
Event attendance	15,767	581	2,067	9,386									\$27,801
Volunteer hours	73	58	74	80									\$285
New business openings	4	5	4	7									\$20
Jobs from new business openings	13	7	24	12									\$56
Business closings	3	3	4	11									\$21
Jobs lost from business closings	6	7	34	31									\$78
Business expansions or relocations	0	0	0	0									\$0
Jobs resulting from expansions or relocations	0	0	0	0									\$0
Total property sales (Commercial) (#/1-10)	0	0	0	0									\$0
Private investment (Commercial) \$/value	\$0	\$0	\$0	0									\$0
Total property sales (Residential) (#/1-10)	0	0	1	0									1
Private investment (Residential) \$/value	\$0	\$0	\$208,450.00	\$0.00									\$208,450
New single-family units	0	0	0	0									0
Value of new single-family units	0	\$0	0	0									\$0
New multi-family units	0	0	0	0									0
Value of new multi-family units	0	0	0	0									\$0
New townhomes	0	0	0	0									0
New condos/lofts	0	0	0	0									\$0
New commercial buildings	0	0	0	0									0
Value of new construction	\$0	0	0	\$0.00									\$0
Private rehab projects	3	5	2	5									15
Total value of rehabs	\$153,640	\$65,150	\$63,360	\$267,461.00									\$549,611
Public improvement projects (DT City/County)	0	0	0	0									0
Total value of public improvements	\$0.00	\$0	\$0.00	\$0.00									\$0

MAIN STREET REPORT

• **Downtown Events:** Bryant Commons Events (6-2,406), Old Jail (15-30), ITPA (14-40), Hinesville Farmers & Makers Market (4-500), March HDDA Board Meeting (4), April JMB & HDDA Board Meeting (2-16), Hinesville Rotary Club Blood Drive at Americas (10), Hinesville Downtown Partners Meeting (13), Chief of Police Inauguration Ceremony (65), City Council (2-40), Spring Paint Party, Hinesville Area Arts Council (15), Bob Ross Painting Class, Hinesville Area Arts Council (12), Business After Hours: Vogue Hair Studio (40), Hinesville Area Arts Council - The Power of Art through Autism (35), BIG Cafe @ GSU (10), Art in the Park & Hinesville Small World Festival (2-6,000), Georgia Cities Week luncheon - City of Hinesville (150)

• **New Downtown Businesses Opened:** Lattice Energy Solutions LLC - 229 W General Screven Way HI-C (1), SAC World Enterprises LLC - 319 W General Screven Way Ste 103 (1), Liberty Earthworks - 202 E General Screven Way (1), Her.Beauty Bar - 452C W General Screven Way (1), Prime Concrete & Construction - 214 Hall St Apt 41 (3), True South Rentals - 502 E General Stewart Way (4), On the Move - 319 Gause St (1)

• **Business Closings Downtown:** Fastenal Company - 229 W General Screven Way (4), Jody Smiley Landscaping LLC - 730 General Stewart Way (1), Low Country Turf and Ornamental LLC - 730 General Stewart Way (1), Horizon Diagnostic Laboratory LLC - 508 N Main St (9), NBWS Handyman and More - 202 E General Stewart Way Ste 3 (2), Spare Hands Services - 202 E General Stewart Way Ste 3 (1), Southern Coast Maintenance - 730 General Stewart Way (8), Baccends Only - 410A West General Screven Way (2), Master J's Honey Do's Property Maintenance - 452 W General Stewart Way (1), The Beauty Bar - 110 East M.L. King Jr Dr. (1), LFS Speech-Language Services - 399 Woodland Dr. (1)

• **Business Relocations & Expansions:**

• **Private Rehab Projects:** New ATM - 420 W. General Screven Way \$4,500, Commercial Fence - 401 N. Main St. \$6,795, Rent-A-Center, HVAC Replacement - 107 W. Hendry St. \$5,000, T-Mobile, HVAC Replacement - 201 W. General Screven Way \$14,056, Commercial Roof - 100 Ryon Ave. \$237,110

• **Public Improvement Projects:** NONE

• **Training:** Headshot Day for all HDDA members


Bryant Commons Facility Summary Report - 2024

Fiscal Year 2024	Showings	Inquiries	Applications	Withdrew/Cancelled	Public Event	Public Event Attendance	Private Event Attendance	Meeting Attendance	Total Attendance
Nov - Jan	3	30	11	1	10	2311			2311
Feb-April	7	28	23	2	21	3281			3281
May - July	3	15	10	2	4	105			105
Aug.-Oct.									
Totals	13	73	44	5	35	5,697			5,697
Date	Name of Event				Attendance	Venue Used	Staff Time	Hours in Use	Revenue
7/6/2024	The 912 Southern Blues Festival				2000	STA, FPA		6	\$ 2,500.00
6/29/2024	5K Run/Walk				75	STA,FPA,AWN, WTL		3	
6/15-6/16	Juneteenth Celebration Festival				500	STA,VEH,FPA,BPG, WTL,BLA		5	\$ 225.00
6/1/2024	Welcome Home Party				35	VEH, FPA, AWN, BPG		5	\$ 100.00
5/25/2024	May Mayhem				100	VEH, FPA		4	
5/25/2024	Wedding				8	OAG		0.5	
5/19/2024	Graduation Party				20	AWN			
5/19/2024	Sleep in Heavenly Peace/Bed build				30	AWN, FPA		3	
5/18/2024	Community Cleanup/Litter Pickup				30	STA,VEH,FPA,BPG, WTL,BLA		3	
5/18/2024	Birthday Party				45	AWN, FPA		2	\$ 90.00
5/10/2024	Graduation Party				30	AWN			
4/27/2024	Jessica's Baby Gender Reveal				12	OAG		6	\$ 25.00
4/27/2024	2nd Pastoral Anniversay Celebration				500	STA,VEH,FPA,BPG, AWN		6	\$ 240.00
4/19/2024	Earth Day Celebration				1000	STA,VEH,FPA,BPG, WTL,BLA	2	6	
4/18/2024	Gender Reveal				50	VEH,FPA		3	\$ 240.00
4/13/2024	Birthday Party				20	AWN		2	\$ 60.00
4/9/2024	Lewis & Clark Circus				412	VEH,FPA	0.5	12	
4/8/2024	Lewis & Clark Circus				412	VEH, FPA	0.5	12	\$ 500.00
3/30/2024	Birthday Party				30	AWN		1	\$ 30.00
3/29/2024	Recognition Ceremony				45	AWN	0.5	2	
3/27/2024	Birthday Party				20	AWN		2	\$ 60.00
3/19/2024	Wedding				8	VEH, AWN, VMW		1	\$ 30.00
3/16/2024	Client Appreciaion				250	BLA		4	\$ 360.00
3/14/2024	RTS Homes Field Day				20	AWN, VEH		6	\$ 135.00
3/16/2024	CAR SHOW				300	STA, AWN, VEH, FPA	1	7	\$ 200.00
3/9/2024	Birthday Party				30	AWN		2	\$ 60.00
3/2/2024	Cars for CASA				100	AWN,VMW	1	5	\$ 250.00
3/2/2024	Promotion Ceremony				30	AWN,VMW		3	
2/22/2024	Latino Cardio Dance Training				20	AWN		1	\$ 30.00
2/18/2024	Baby Shower					AWN			
2/4/2024	Drive in Movie					STA			
2/3/2024	Sleep in Heavenly Peace/Bed build				30	AWN, FPA		3	
1/6/2024	Org Day				49	AWN		3	\$ 25.00
1/5/2024	Org Day PT				40	VEH		2	
12/12/2023	Sleep in Heavenly Peace/Bed build				15	AWN		2	
11/19/2023	Birthday Party					AWN			
11/18/2023	Fall in the Park				1000	STA,VEH,FPA,BPG, WTL,BLA	4	8	
11/18/2023	Wellness Challenge				35	FPA	0.5	3	
11/17/2023	BCO Thanksgiving Luncheon				150	AWN	2	3	\$ 75.00
11/12/2023	Life Veterans Day Recognition				130	STA,BPG,AWN,PON	0.5	4	\$ 150.00
11/8/2023	Org Day				47	AWN,BPG	0.5	5	\$ 25.00

11/4/2023	Veteran Memorial Yard Sale			300	AWN	2	4	
11/4/2023	Battle of the Bands			525	STA,VEH,FPA	4	4	\$ 250.00
TOTALS				8295		17	149	\$5,660.00
Previous Total								
2023	10,712							
2022	10,074							
2021	8,807		AMP - Amphitheater	DGP - Dog Park		PON - Pond Area		
2020	3,125		AWN - Awning	FPA - Field Parking		SHA - Shade Area		
2019	13,631		BLA - Back Lawn	GSP - Green Space		STA - Stage		
2018	18,509		BPT - Back Patio	MSM - Museum		STB - Stables		
2017	17,928		CAM - Caimellia	OAG - OAK GROVE		VEH - Vendors Hill		
2016	10,952		CPA - Cisco Park	PAR - Parking		WTL - Walking Trail		
2015	8,240		BPG - Brambles Playground			VMW - Veterans Memorial Walk		



HINESVILLE
DOWNTOWN DEVELOPMENT AUTHORITY



Director's Report

TO: Hinesville Downtown Development Authority/ Main Street Board
FR: Michelle K.W. Ricketson
RE: Executive Director's Report
DA: May 2024



Economic Restructuring/Development

- Coordinated with City and County staff to build a true inventory of downtown property.
 - a. Preparing letters for the those who own vacant parcels and/or buildings ripe for redevelopment
- Working with two downtown businesses on new applications for low-interest loans.
 - Stayed in communication with loan partners: the Georgia Cities Foundation and CADDA
- Met with façade grant applicants to assist them in completing their applications
- Worked with the architect on the Activate the Corner initiative.
- Attended a community meeting with a developer proposing to become a neighbor to Bryant Commons.
- Looked into an alternative entrance for the park, with the average daily vehicle count at more than 300.

Design/Historic Preservation

- The Bryant Commons Amphitheater Committee and the Downtown Way Finding committees both met.
- We have been gathering pricing for the needed repairs to the wooden fence at the park.
- 250 Project: Working with a cross section of the community to plan the semiquincentennial celebration.
- The 92nd Engineer Battalion has agreed to assist with the labor for redecking the three bridges at the park, drainage and concrete work needed at Veterans Memorial Walk, and concrete/brick walkways for garden shed area. We will need to purchase the materials. We are waiting to hear back from this unit.

Organization/Management

- All Main Street Board members are required to have 2 hours of training on annual basis.
- Staff worked on Action Plans for Farmers Market, 2nd Saturday Block Parties and PB&J Collection.
- Michelle attended Chief Tracey Howard's wearing in ceremony.
- Michelle has begun preparation for the FY25 budget.

Promotions

- Kenya interviewed, edited and produced videos for National Small Business Week. They are on our website.
- Launched 10th Annual Peanut Butter and Jelly Collection
- Billboard Campaign: May: FM, 2nd Sat, PB&J
- Produced HMAAC Briefing presentation for the Mayor and Garrison Team

2024 HDDA/MS Board Meetings: (4th Wednesday of each month)

@4p.m.: May22, June26, Aug28, ?Sept25, Dec4, countywide workshop Sept 26-27

@5:15p.m.: Jan24, Apr24, July24, Oct23,

2024 JMB Meetings: (quarterly at 4p.m.)

Jan24, Apr24, July24, Oct23, Nov2 social

2024 events:

Mar-Oct: Farmers & Makers Market Opens (3-7pm)

June8: Block Party-Groove Benders 7-10pm

Sep.14: Block Party-Mason Jarr, 7-10pm

Oct.17: Pink Out! Final Market-Bucky & Barry, 3-7pm

June6: PB&J Collection at FM, 3to7pm

June13: Army's Bday Celebration, 3-7pm

Oct.12: Block Party-Hispanic Heritage Fest, 7-10pm

Oct.25: Scarecrow Stroll, 6-9pm



Bryant Commons, 438 W. Oglethorpe Highway

Top arrow is the existing two-way entrance & exit. Propose making this a one-way exit.

Purpose turning the exiting construction entrance into the main entrance (one-way in only)

The solid yellow line is a 275' decel lane (100' taper, 175' stack) - required by GDOT for ≥ 75 right turns/day.

Process: Submit concept to GDOT, once the concept is approved, submit plan drawings, once approved - sign the paperwork & build it. No permit fees from GDOT.

From: Renée Coakley <rcoakley@gacities.com>
Sent: Friday, May 3, 2024 11:10 AM
To: Ms. Michelle K.W. Ricketson
Subject: New DDA Training Requirement SB 171

Dear Michelle,

In regards to SB 171 and mandated training hours for authority board members, we have been advised by the Georgia Municipal Legislative team that these requirements do not pertain to Downtown Development Authorities. However, if you are a Georgia Main Street community, your Main Street board members must complete the mandated 2 hours of continuing education on an annual basis.

For more information, contact the GDA Legislative Committee Chair, Taylor Smith at tsmith@cityofthomaston.com.

Thank you,

Renée Coakley
GDA Business Manager